

## Barnstormer Booster Club Board Meeting Minutes

Prepared by Mindy Reed

Meeting Subject

Attendance 11

Committee Updates

Location	Date	Start Time	End Time
Waterford at Sterling Place	4/13/2009	6:33 p.m.	8:25 p.m.

### Objective

To provide committee updates to the Board and Approve items for the upcoming season/year

1. Meeting Notes/ Agenda Items
2. Welcome & Call to Order by Jerry Kiphorn
3. Evelyn Lefever and Lori Baxter made the motion to approve the March 10, 2009 Board Meeting minutes. The entire Board approved the motion.
4. Treasurer's Report – Deb Heisey
  - a. Balance \$3,525.41
  - b. Checks
    - i. #1040 \$100.00 - Deposit for Dutch Apple
    - ii. #1041 \$1,100.00 - Lancaster Barnstormer spring picnic
    - iii. #1042 \$57.23 - Staples for membership cards
    - iv. #1043 \$41.83 - SKH food for social
    - v. #1044 \$50.00 - for cash box
    - vi. #1045 \$8.97 - Evelyn Lefever water for social
    - vii. #1046 \$50.00 - Ross St. UM Church fee for hall rent for social
    - viii. #1047 \$176.92 - EmbroidMe Club merchandise
  - c. Interest - \$0.10
    - i. Mindy Reed and Wes Kurtz made the motion to approve the Treasurer's report. The entire Board approved the motion.
5. Committee Reports
  - a. Historical – Jeff and Barb Rule
    - i. no news to report
  - b. Membership – Vicki Sauders
    - i. Membership update – 61 memberships totaling 88 members.
    - ii. New membership cards were distributed at the Pre-Season Social and FanFest.
    - iii. The winner of the FanFest membership raffle has no prior membership affiliation with the club. She has been emailed, but the emails were returned as undeliverable. She will be contacted via U.S. Mail.
    - iv. The Club has approval from the Barnstormers to hold drawings for memberships. Deb Heisey and Kelley Breniser

made the motion for the club to give away a membership at each table through the season – 13 total. The entire Board approved the motion.

- v. Volunteers are still needed to work the tables through the season. The committee is requesting that each Board member work at least one table. Also, the committee requests that each table has at least one Board member working to be in charge of the cash box.
  - vi. Membership Pins – several ideas were discussed, including buttons rather than pins. The Committee was asked to research our options in further detail.
- c. Charitable – no chairperson
- i. Olivia Lancaster spoke to another member at FanFest regarding a program called Cell Phones for Soldiers. She contacted the program and received fliers and postage paid envelopes to be used for people to send in their old/unused cell phones which are recycled for soldiers. Lori Baxter will contact the Barnstormers for approval of distributing the mailers at the tables.
  - ii. Kelley Breniser and Jason Pollack made the motion for Olivia Lancaster and Mindy Reed to Co-Chair the Charitable committee. The entire Board approved the motion.
  - iii. Mindy Reed will email the local contacts of the recreational baseball leagues to promote donations for the Cardboard 2 Leather program.
- d. Communications & Website – Jerry Kipphorn on behalf of Laurie Fuller
- i. The website has been updated for the upcoming season including a calendar page and new password for the members only page.
  - ii. Meeting dates, links to the newsletter and updated information from committees continue to be added to the site.
  - iii. The April *Cowbell* was published at the beginning of the month to be copied for distribution at FanFest.
  - iv. The May *Cowbell* will be published the first week of May. Any content will need to be emailed to Laurie Fuller by April 30, 2009
  - v. Requests for content to be added to the website and/or the *Cowbell* can be sent to Laurie directly if it is coming from the Board Members or Officers. General members should continue to use the [info@barnstormersboosters.org](mailto:info@barnstormersboosters.org) address.
- e. Finance – Deb Heisey
- i. Jason Pollack and Kelley Breniser made the motion for the Club to renew the post office box for a full 12 months at \$58.00. The entire Board approved the motion.

- ii. An overpayment was received by a member who overpaid his membership dues. The member indicated that this should be used as a donation and then he requested that the cost of two tickets for the spring training picnic should be taken out of the donation for the spring training tickets. Lori Baxter and Wes Kurtz made the motion for the Club to return the remaining overpayment of \$49.00 to the member in the form of a check. The entire Board approved the motion.
- f. Activities – Vicki Sauders and Deb Paules
  - i. The Pre-Season Social went well.
  - ii. There are 65 people signed up to attend the Spring Training Picnic on Sunday, April 19.
  - iii. The Maryland Bus Trip currently has 18 registered and 12 more are needed for the trip to run.
  - iv. The Camden Bus Trip has 8 registered and 22 more are needed for the trip to run. The discussion of opening this trip up to the public was tabled until the next Board meeting to allow more members the opportunity to register.
  - v. Lori Baxter will request confirmation from the Barnstormers regarding the Club's attendance at Batting Practice on May 16.
- g. Governing Documents – Cindy Geib and Deb Heisey
  - i. The *Code of Ethics for Officers and Directors* was presented to the General Membership and no additional comments have been received. The document will be provided to the Members for approval at the next General Meeting in May.
  - ii. Preparation of a formal *Conflict of Interest* Document is started.
- h. Player Liaison – Olivia Lancaster, Kelley Breniser & Deb Greenwood
  - i. The Spanish items for the player packets were provided to Deb Greenwood. The packets will be given to the players after Spring Training.
  - ii. Jason Pollack and Deb Heisey made the motion for the Committee to have the Helping Hands Calendar to be provided to the players. The entire Board approved the motion.
- i. Fundraising – Shirley Miller & Jason Pollack
  - i. The officers met with an attorney on Thursday, April 9 regarding fundraising.
    - 1. Sales Tax – any item that would be taxable in the State of Pennsylvania should be taxed. However, if it is presented as a “suggested donation of \$xx”, we are fine because it would be a donation to the club. However, this may result in someone offering to pay a donation that is less than the suggested amount.

2. Scott Hurt and Lori Baxter made a motion for the Club to only sell items that are non-taxable. The entire Board approved the motion.
  3. We are awaiting the response from the attorney to confirm if we are able to use Club funds to pay for player meals.
  4. We are able to raise money for the general operating expenses of the Club. However, we will still need to be careful not to exceed our limit on the annual gross receipts that we may have.
  5. If we are sponsoring a fundraiser, we must know prior to the fundraiser who the money will be going to.
    - a. Any items regarding the fundraiser should indicate "all proceeds go to XXX" or "A portion of the proceeds go to XXX".
  6. If we are participating in a walk or something where another group is involved (i.e. CROP Walk, Heart Walk), those funds are going to that organization and the club is only acting as a group who collects for the charity.
  7. If we run a bus trip that results in an excess of funds received due to the number of participants, we should guard against the receipts being higher than the funds remitted to the bus company, tickets, etc. All forms should indicate "Any excess funds will be a donation to the LBBBC General Operating Fund".
  8. A discussion was also held regarding the checking accounts for activities.
  9. Based on the results of the Officer's meeting with the attorney and the closeness of the operations of the Fundraising and Charitable committees, Kelley Breniser and Scott Hurt made the motion to combine the Charitable and Fundraising committees, subject to approval by the *By-Laws*. The entire Board approved the motion.
- j. Barnstormer Liaison
    - i. No new news to report
6. Old Business
  7. New Business
    - a. Cylo's membership was a lifetime membership, therefore there is no presentation needed for the membership this year. However, we may still want to present something to Cylo for his birthday. This was tabled until a later date.
    - b. MySpace or Facebook page to allow exposure for the club. We would prepare a page to allow others to log on to. Kelley Breniser and Deb Heisey made the motion to allow Jason Pollack to create

and maintain MySpace and Facebook pages for the Club. The entire Board approved the motion.

- c. The Player Liaison Committee will ask the Membership at the next General Meeting to share any unneeded coupons for the players again this year (i.e. Entertainment coupons).
  - d. A suggestion was made for a Member Spotlight to appear in the newsletters on a regular basis. Kelley Breniser and Jason Pollack made the motion for Deb Greenwood and Scott Hurt to create a questionnaire to be used for the spotlight. The entire Board approved the motion.
8. Meeting Dates
- a. Board Meetings – all scheduled for Clipper Magazine Stadium at 6:30 p.m.
    - i. May 12
    - ii. June 9
    - iii. July 7
    - iv. August 11
    - v. September 15
    - vi. October 13
    - vii. November 10
    - viii. December 8
  - b. General Meetings – all scheduled for Clipper Magazine Stadium at 6:30 p.m.
    - i. May 19
    - ii. July 14
    - iii. September 22
    - iv. November 17 (elections)
9. Kelley Breniser and Jason Pollack made the motion to adjourn the meeting. The entire Board approved the motion.